**Dovre Township Meeting Minutes**

**January 8, 2019**

**Call to order:** Chair, Beth Johnston called the meeting to order at 7:00 PM.

**Present:** Beth Johnston, Marie Ostby, Keith Quale, Glen Arfstrom, Pat Jacobs, Teren Novotny

**Guest:** Howard Werner, Jim Larson, Paul Nordin

**Approval of Minutes:**  December 2018 Board Meeting: Marie moved to approve the minutes, Keith seconded and motion carried.

**Treasurers Report:** Teren presented financials for November and December 2018. Marie moved to approve the November report, Keith seconded and motion carried. Charges for 18th St. sealcoating were moved to the correct accounting category. Marie moved to approve the December report as corrected, Keith seconded and motion carried. The bank has credited back the insufficient funds charge from before.

Visitors, Jim Larson and Paul Nordin were recognized. Jim stated that he supports the choices made by the board regarding the Dovre Township bridge. Beth stated that the bridge remains non-compliant. Terry Nissen from Slab Jack will follow up with Jim regarding repair.

Paul Nordin requested to receive e-mailed minutes. He also mentioned an on-going problem on 40th Ave. NE. The road is marked with cones but it is a terrible road. He feels that someone will be injured if this is not addressed. Paul requested that gravel be put there or that the road be dug out and re-enforced. Jim suggested that we have a detailed plan from an engineer and then meet with the residents. Marie moved to haul gravel to fill the dip in the road as an interim repair and that an engineer be hired to design a plan for a longterm repair. Glen seconded and motion carried.

**Fire Report:**

 Willmar Fire Contract for 2019 in the amount of 22,769.79. Marie moved to approve, Keith seconded and motion carried.

 Pennock Fire Board Meeting, Jan. 19th, 9 am: Keith and Mark will attend.

**Road Report:**

* Beth received a call from Devon Lien regarding his snow plow service.
* Marie received a call from Ken Ridl regarding icy roads. She asked the county to spread some gravel to make the road passable.
* Kandiyohi County contacted Marie regarding a tree hanging over the road on Decathelon Drive. The snow plow hits the tree. The county will remove it. Marie left a message for the property owner.
* Rob Orsten reported to Marie that someone plans to purchase property on 47th  Ave. NE and develop it. They went to the county and were told that Dovre has a subdivision ordinance and that they need to come before the town board with this plan.

**Old Business:**

* Century Link Right of Way Application:/Goodman Utilities: No performance bond received with application and no response received to follow up email sent. Beth moved to deny the application for failure to provide the bond. Glen seconded and motion carried. Clerk will notify.
* Marie—Interim Use Permit Ordinance document. She is about 75% through preparing the document. She suggests setting aside a specific time at several of the next meetings to review the document, then invite commissioner Rollie Nissen and the county zoning people here to communicate what we are doing. Marie moved that we proceed with development of a zoning policy for Dovre township and determine by the July meeting what the zoning policy will look like. Keith seconded the motion. The motion carried. Starting in February, the board will meet at 6:00 for one hour to work on the interim use permit zoning information and then start the monthly town board meeting at 7:00 PM. This will be compensated as a second meeting.
* Mark—Assessment information from Irving Township. Keith reported that Mark contacted Mike Couri. We can assess for reconstruction. Couri & Ruppe also worked with Irving Township as they developed a plan for assessment. Mark will request a copy of the policy from Irving Township.

**New Business**

* Town Aid Payment increase in Dec. 2018 payment. Was 675.50, increased to 826.50. Increase due to data error at state Property Tax Division
* LTAP notice received of Culverts Installation, Maintenance and Inspection training available

Cost of $60, 8:30 am to 3:30 PM, 3/28/19 in Medina or 4/4/19 in Rochester

* Board of Equalization on line training is available at [www.revenue.state.mn.us](http://www.revenue.state.mn.us) Beth is certified to 7/1/2021 and Keith to 7/1/2019.
* Beth will contact Sherry Larsen regarding serving as deputy treasurer.
* Beth stated that she is not able to maintain the township website.

**Approval of Orders:** Mariemoved to approve payment of the orders, Beth seconded and motion carried.

12/31/2018 5679 KPC 57.34 electricity

12/31/2018 5680 Swenson & Sons 2227.84 general fund

12/31/2018 5681 Couri & Ruppe 95 legal

12/31/2018 5682 Bladeworks 3174.82 roads

12/31/2018 5683 Kdy. Co. Treasurer 680.79 elections

12/31/2018 5684 IRS 1022 withholding

12/31/2018 5685 PERA 442 withholding

1/8/2019 5686 Forum Communications156 legal notices

1/8/2019 5687 Kdy. Co. Assn. Twnships1292.24 dues

1/8/2019 5688 Howard Werner 66.6 net P/R

1/8/2019 5689 Pat Jacobs 150.71 net P/R

1/8/2019 5690 Teren Novotny 138.53 net P/R

1/8/2019 5691 Marie Ostby 140.33 net P/R

1/8/2019 5692 Beth Johnston 140.33 net P/R

1/8/2019 5693 Glen Arfstrom 147.83 net P/R

1/8/2019 5694 Keith Quale 147.83 net P/R

**Next Meeting Date:** February 5, 2019, 6:00 Zoning Policy meeting, 7:00 Board Meeting

3/4/19 Kandiyohi County Township Association Annual Meeting 8:00 AM HHS Building

3/5/19 Board of Audit and March Township Meetings

3/12/19 Dovre Township Annual Meeting

4/11/19 5:00-5:30 Board of Equalization Meeting

Marie moved to adjourn, Keith seconded and motion carried. The meeting adjourned at 9:00 PM.

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Beth Johnston, Chair Pat Jacobs, Clerk